

VAULT PROCEDURES

A vault area (secure room) is provided for storage of merchandise from one day prior to Show opening until the afternoon following the close of the Show. The vault is manned by carefully selected armed personnel. While all merchandise is carefully handled, it is essential that you make certain the locks on all pieces checked into the vault are closed and secure. Cardboard cartons or other means of packaging will not be accepted at the vault.

The hours of the vault (subject to change) are detailed in this section. Your exhibitor badge must be worn and visible when storing and withdrawing your merchandise at the vault. Merchandise will not be accepted at or relinquished from the vault without an exhibitor badge.

1. Go to Registration and pick-up your badge.

YOU MUST PICK UP YOUR BADGE BEFORE ADDING OR REMOVING MERCHANDISE FROM THE VAULT.

2. During vault check-in you will be issued a numbered vault claim check. One part is attached to your bag/case, another is the redemption portion that is handed to you for receipt of your merchandise. Keep the redemption check in order to pick up your merchandise.

3. In the morning, proceed to the vault with your redemption check and exhibitor badge to withdraw your merchandise. No merchandise will be released without a redemption check, show badge and signature.

SECURITY NOTES

- Exhibitors will need official government issued photo ID's, along with a COUTURE issued badge, to enter the event floor and for access to the COUTURE vaults. Personal ID, along with a matching COUTURE Badge, will be systematically checked at the entrances and exits. Both ID's must have identical names to gain access to the event floor or vaults.
- No merchandise will be released without a redemption check, show badge, and signature comparison.

VAULT HOURS SCHEDULE

The vault is accessible only during the hours specified below. Please be sure to get to the vault in sufficient time to meet opening schedules. Please note that armored deliveries will not be permitted until Wednesday May 29th.

Day	Check In	Check Out
Tuesday, May 28	No Vault Service	No Vault Service
Wednesday, May 29	8:00 AM	By 9:00 AM, the Following Day
Thursday, May 30	6:30 PM	By 9:00 AM, the Following Day
Friday, May 31	6:30 PM	By 9:00 AM, the Following Day
Saturday, June 1	6:30 PM	By 9:00 AM, the Following Day
Sunday, June 2	**After Show Close -- Contact COUTURE Security Team	

Please note that the vault will be closed during show hours each day. It will reopen upon the closing of the show floor daily.

ALL MERCHANDISE MUST BE REMOVED FROM THE VAULT BY 9:00 AM EACH DAY